



Family Resources, Inc.
5180-62nd Avenue North
Pinellas Park, FL 33781

EMPLOYMENT APPLICATION

We are an equal opportunity employer, dedicated to a policy of non-discrimination in employment on any basis including race, color, creed, age, sex, religion, national origin, disability, marital status, sexual orientation, gender identity and/or expression or veteran status.

Drug-Free Workplace

Drug Screen and DJJ Background Screen Required

Smoke-Free Workplace

PLEASE PRINT

Today's Date: Social Security #:

Name: (Last) (First) (Middle)

Home Address:

Phone #: Email Address:

What is the best number to reach you? When?

Name and department of any relative(s) employed by this agency?

How did you hear about Family Resources, Inc.?

Have you previously worked for Family Resources, Inc.? When? Where?

Employment Desired: Full-Time Part-Time Temporary On-Call

Indicate Hours Available To Work On Each Day

Table with 7 columns: Sunday, Monday, Tuesday, Wednesday, Thursday, Friday, Saturday. Each column has a checkbox.

Position Desired: Date Available: Salary Desired:

Training / Education: Specify The Formal Training / Education You Have Received

Table with 4 columns: College / Trade School, Area of Study, Degree / Diploma, Completed

Please describe any additional education, training or seminar experience that you think is relevant to the position for which you are applying. it is not necessary to include dates:

Professional Certification Or Licensure:

Have you ever been required to surrender your license or been found guilty of professional ethics code violations or professional misconduct? Yes No

Office equipment operated: Fax Copier Other



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Please describe your experience using computers. how long have you used one, and what are the typical tasks you complete using a computer? _____

Other programs you use regularly: _____

Please indicate your proficiency with languages other than english. indicate the language(s) and if you are able to read; speak and / or write that language. _____

Employment history: List your three (3) most recent employers, starting with current / latest one first. account for all gaps in employment of more than 3 months. Complete, fully; DO NOT USE TERM "SEE RESUME." Print clearly.

<u>Employer A</u>	Dates of Employment:	From: _____ To: _____
Position Held: _____		Salary / Wage: _____
Employer: _____		Supervisor's Name: _____
Address: _____		Supervisor's Title: _____
		Phone #: _____
Briefly Describe Job Duties: _____		Email Address: _____
		Reason For Leaving: _____

<u>Employer B</u>	Dates of Employment:	From: _____ To: _____
Position Held: _____		Salary / Wage: _____
Employer: _____		Supervisor's Name: _____
Address: _____		Supervisor's Title: _____
		Phone #: _____
Briefly Describe Job Duties: _____		Email Address: _____
		Reason For Leaving: _____



Employer C	Dates of Employment:	From: _____ To: _____
Position Held: _____		Salary / Wage: _____
Employer: _____		Supervisor's Name: _____
Address: _____		Supervisor's Title: _____
		Phone #: _____
Briefly Describe Job Duties: _____		Email Address: _____
		Reason For Leaving: _____

Background Data:

Have you ever been convicted of a crime, had adjudication of a crime withheld, or pled "nolo contendere (no contest)?" Yes No

Have you ever entered a plea of nolo contendere (no contest), or other plea amounting to an admission of guilt under Florida statutes, or under a similar statute of another jurisdiction, regardless of whether adjudication was imposed, withheld, regardless of disposition and regardless if the record is sealed or expunged. Yes No

Have you been arrested for any crime which has not yet been adjudicated? Yes No

Have you taken or sold drugs within the last 30 days? Yes No

Some of our positions require that the employee be approved to drive on agency business. Have you had more than two (2) Moving violations on your driving record in the last five (5) years? Yes No

If any of the answers above were yes, please state the circumstances: _____

*Note: Answering "yes" to any of these questions may not necessarily disqualify you from the position desired. Each action and explanation will be considering in relationship to the position for which you are applying.

READ CAREFULLY AND SIGN BELOW:

I understand that this application will only be considered "active" for three (3) months from the date of application. If I have not obtained employment with Family Resources, Inc., within three (3) months but remain interested in obtaining employment with Family Resources, Inc., I understand that I must notify Family Resources, Inc. in writing that my desire for my application to be considered for an additional three (3) months.

I also understand that all statements made on this employment application may be checked by Family Resources, Inc. and I authorize Family Resources, Inc. to conduct my prior employers and authorize such prior employers to answer any and all questions regarding my prior employment. I hereby indemnify Family Resources, Inc. and each of my prior employers and hold them harmless from any claims arising from such authorization. This consent shall continue to be effective during my employment if hired. I understand that if I may be required to reimburse Family Resources, Inc. for some costs incurred to check my background.

I understand further that any misstatements or material omissions in this application may result in a decision not to hire, or discharge if discovered at any time after hire.

If employed, I agree to conform to the rules and regulations of Family Resources, Inc. I understand that as a condition of my employment and continued employment. I will be required to submit, and do voluntarily submit, to any testing for the presence of drugs or alcohol, and to submit to any procedure to assess my qualifications for employment. I also agree that, just as I have, if hired, the right to resign my employment at any time, with or without cause, my employment and compensation may be terminated with or without cause, and with or without notice, at any time at the option of either myself or Family Resources, Inc.

I acknowledge and agree that if at any time I am subjected to any type of discrimination or harassment, I will contact Family Resources' Chief Human Resources Officer / Chief Executive Officer immediately to obtain assistance in the resolution of such matters.

I hereby present and warrant that I have read and fully understand the foregoing and seek employment under these conditions of my own free will and in accordance with my own judgment.

Applicant's Signature

Date